

Policies

MATERIALS

If a student has never studied piano before, I will supply the materials for the first few lessons. Once we determine the appropriate curriculum for the student, I can provide a list of reputable music distributors that will typically supply materials in less than a week.

All students should bring the following to their lesson:

1. a 3-ring binder *with pockets*
2. a sharp pencil

ABSENCES/SCHEDULE CHANGES

A student may make up one absence for any reason. Unless there is an emergency, please give a 24-hour notice of your absence in order to schedule a make-up. Please see the calendar for designated make-up days. It is your responsibility to contact the studio about make-ups (<http://elizabethstewartstudio.com/Makeup-Request.html>). Missed make-ups will not be made up, and make-ups will not roll over into future semesters. Make-ups apply only to regularly scheduled private lessons.

TIME SLOTS

Please do your best to be on time. In the event that a student is running late or cannot be picked up, please call. Often there is a lesson scheduled immediately after your lesson, in which case, I won't be able to supply any extra time.

When coming to your lesson please be mindful of those that might have lessons before you and enter quietly.

VIEWING LESSONS

Parents are more than welcome to view any or all lessons.

PAYMENT/LATE FEES

Payment is due by the student's first lesson. Invoices will go out via e-mail to remind you of payment. Payments more than one week late are subject to a late fee. Please make checks payable to Elizabeth Stewart (not The Elizabeth Stewart Studio).

CONTRACTS/CANCELLATIONS

No student may begin lessons prior to signing a contract (first-time lessons excluded). New contracts will be signed prior to each semester. Any student cancelling before the semester's end is still responsible for payment for the entire semester.

DISCONTINUANCE OF SERVICES

I reserve the right to discontinue lessons for any student who exhibits inappropriate behavior by way of words or actions.

Lessons

Standard lessons last 30 minutes, though longer lessons are available for more advanced students or for students wanting to put in extra time. Lessons are available for either piano or voice, or students may choose to do a combination of both.

Payment/Rates

Payments are based on the number of scheduled lessons each month. Please see the calendar identifying open studio days. Two payment plans are offered for your convenience. You may either pay for each month at the beginning of that month or pay for the entire semester in advance. Those paying by the semester will be given a discounted rate.

30 minutes
(\$22)

45 minutes
(\$33)

60 minutes
(\$44)

Calendar



October 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2011

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2011

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

 Regularly Scheduled Lesson Days
 Make-up Days

Monday & Wednesday @ Pineville location

Tuesday & Thursday @ Mint Hill location

elizabethstewartstudio.com